



University of
New Haven

UIS Bulletin

July/August, 2023



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If the program end date on your I-20 is August 31, 2023:

Students completing coursework in August 2023 can apply for Optional Practical Training (OPT) from June 2 until October 30. Do the required Canvas Course on OPT Preparation and prepare the I-765 application packet. Then submit the [OPT I-20 Request Form](#) to UIS.

If you are not completing coursework in August, please contact UIS about extending your I-20. Extensions are not permitted by SEVIS after the program end date on the I-20.

If Fall 2023 is your last semester and you have fewer credits remaining to complete all requirements, you must request from UIS an [authorization to be less than full-time](#). We recommend you submit your request as soon as you know your Fall 2023 courses.

Academic Dismissals

If you received a notice of academic dismissal, please follow the instructions on the letter you received. If you have questions, consult with your academic adviser. UIS can't help with any appeals. If you are ineligible for an appeal or for whatever reason you are not readmitted, you have until July 31 to request a transfer of your SEVIS record to a new school. You do not need to upload the Registrar's Withdrawal Form if you have been dismissed. [SEVIS Transfer Request Form \(newhaven.edu\)](#)

UIS Staffing Note:

Our SEVIS Coordinator, Clementine Pomies is currently on maternity leave for a few months as she and her husband welcomed a new baby boy. We are happy everyone is healthy and doing well.

Zehra Abbas will join us as a temporary SEVIS Coordinator. Zehra is no stranger to UIS, having been on staff here previously and having served as temporary SEVIS Coordinator previously as well. We are happy to have her back.

For the months of July/August we are doing:

- OPT Requests for students completing coursework in August 2023.
- CPT Requests for Fall internships. Find the instructions and information about CPT [here](#).
- Personal information updates. Local addresses within a commuting distance are required for currently enrolled students. Changes in address must be reported in SEVIS. [Personal Information Update Form \(newhaven.edu\)](#)
- General I-20 needs for new and continuing students.
- General immigration advising
- [Reduced courseload requests](#) for who are finishing their required coursework in Fall 2023 and have fewer credits remaining than required by the F-1 visa status. [Shorten Program](#) requests are also needed if the program end date is beyond December 2023. Advisor Approval is required.
- OPT and STEM OPT employment updates for first time job acquisition and changes in employment. Upload to and submit the [OPT/STEM Update form](#).
- [STEM Extension Applications](#) must be submitted to USCIS online no later than the end date on the EAD card. Request the STEM Request I-20 from UIS at least two weeks in advance of EAD expiration. STEM Extension Applications require an [I-983](#) form approved by the supporting employer. Find information in the OPT Handbook on the UIS webpage and on the [Study in the States](#) website.
- STEM OPT reports for 6-, 12-, 18-, and 24-month reports. 12- and 24-month reports require page 5 of the I-983 form. Upload to and submit the OPT/STEM Update form. [Update OPT/STEM Employment Information Form \(newhaven.edu\)](#)
- Newly arriving students must check in via their accepted student portal.

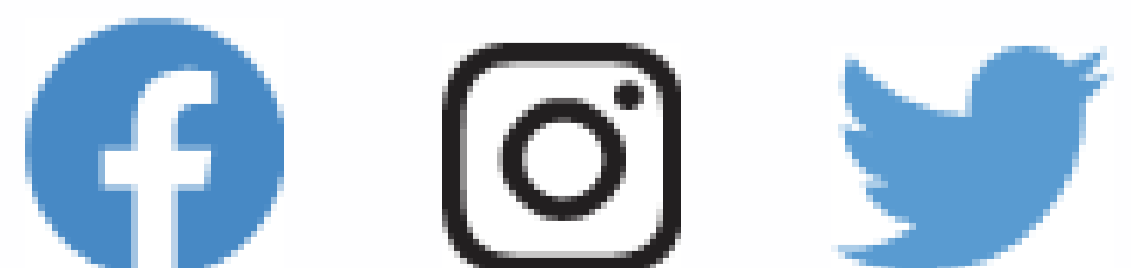
There is much bad information out there, so get good information from UIS. Office hours are Monday through Thursday 8:30 am to 4:30 pm and Fridays 8:30 to 1:30. Make an appointment in Navigate or walk in. Find many self-help services on our myCharger pages. From the buttons in the Services and Resources Menu, you can find topics to cover most all your questions and needs. If after reading the information in these pages you still have a question, you may submit the [General Inquiry Form](#). Please note that if you email the UIS, your inquiry will go to the form to be kept in queue so that we can answer the inquiries in the order they are received. You will find that it is much faster to find what you need in the Services and Resources Menu and/or to use the e-forms accessible in the navigation panel.



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University Immigration Services

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