Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Honors Thesis Proposal**

**Advisor Checklist**

Indicate below whether the student has met the following requirements prior to submitting their honors thesis proposal to the Honors Program for approval.

|  |  |
| --- | --- |
| **Prerequisite** | |
| \_\_\_\_\_ | Student has successfully completed **CJST 2250** or equivalent. |
| \_\_\_\_\_ | Student is currently enrolled in or has successfully completed **CJST 2251** or equivalent. |
| \_\_\_\_\_ | Student has successfully completed a **Writing Across the Curriculum** course. |
| **Proposal Components** | |
| \_\_\_\_\_ | **Title** (no more than 15 words) |
| \_\_\_\_\_ | **Abstract** (150-250 words): Summarizes the proposed project. Includes a description of the importance or implications of the project. |
| \_\_\_\_\_ | **Literature Review**: Reviews and discusses a minimum of **15** scholarly sources (e.g., articles, government reports, books) that relate to the topic. |
| \_\_\_\_\_ | **Current Study:** States the purpose of the proposed study and research questions and/or hypotheses. |
| \_\_\_\_\_ | **Method**: Describes the type of project that is proposed and the approach including intended participants and/or data source(s), measures, procedure for collecting data. |
| \_\_\_\_\_ | **Data analysis plan**: Describes the specific analyses that will be used to assess each research question and/or hypotheses. |
| \_\_\_\_\_ | **Timeline**: Describes the stages of the project and indicates the deadlines set for completion of each step. |
| \_\_\_\_\_ | **References**: The student has included a list of all sources used to write the proposal formatted in APA style (7th Edition). |
| \_\_\_\_\_ | **Budget**: The student discussed whether or not to apply for funding from the Honors Program. |
| \_\_\_\_\_ | **IRB**: If applicable, the student was made aware of the need to obtain approval from UNH’s Institutional Review Board (IRB) and to complete Collaborative Institutional Training Initiative (CITI) Research Modules on ethical research involving human participants at <https://www.citiprogram.org> prior to data collection. (Follow [this link](https://www.citiprogram.org/index.cfm?pageID=154&icat=0&ac=0&region=1&message=0) to register and use your newhaven.edu email address.) |
| \_\_\_\_\_ | **IRB**: The advisor has completed the Collaborative Institutional Training Initiative Research Modules. |

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| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Advisor’s Printed Name | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Advisor’s Signature | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Honors Thesis Coordinator’s  Printed Name | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Honors Thesis Coordinator’s  Signature | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date |

As indicated above, the student has completed CJST 2250 or an equivalent, is enrolled in CJST 2251 or has completed the course or an equivalent, their proposal meets all requirements for submission to the Honors Thesis Program.