CITI Program

How To:

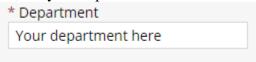*How to register:*

- Go to: https://www.citiprogram.org

- Click "Create an Account" on the right hand side of the screen.

- Search for the University of New Haven as your affiliate program, then continue to the next step
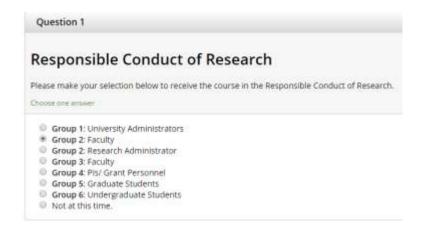
- Fill in the required personal information

  - Use UNH email address

- Create username, password, and security question/answer

- Fill in the required demographic information

- Fill in the required fields and continue as prompted

  - When prompted, list your department

    * Department

    Your department here

  - When prompted to select your role, select appropriate response (undergraduate option shown as example).

    * Role in research.

    Student Researcher - Undergraduate

    Interviewer
    IRB administrator
    IRB Chair
    IRB Member
    Lab. Research Staff
    Pharmacist
    Principal Investigator
    Recruiter
    Research Administrator
    Research Assistant
    Research Fellow - Post Graduate
    Research Integrity Officer
    Site Coordinator
    Social Worker
    Statistician
    Student Researcher - Graduate level
    Student Researcher - Undergraduate
    Study Coordinator
    Study nurse
    Veterinarian

- Select the appropriate learner program

  - Ex. Faculty members would select group 2 or 3

    Question 1

    Responsible Conduct of Research

    Please make your selection below to receive the course in the Responsible Conduct of Research.

    Choose one answer

    - Group 1: University Administrators
    - Group 2: Faculty
    - Group 2: Research Administrator
    - Group 3: Faculty
    - Group 4: PIs/ Grant Personnel
    - Group 5: Graduate Students
    - Group 6: Undergraduate Students
    - Not at this time.

- Select the appropriate modules for your training

  - See the instructional document with these instructions to ensure you are taking the correct modules

  - You may add more courses at any time by clicking "add a course" in the "my learner tools" navigation menu.

My Learner Tools for University of New Haven

- Add a Course or Update Learner Groups
- View Previously Completed Coursework
- Update Institution Profile
- Remove Affiliation

During registration, there will be an option to take modules to obtain credits for training in other professional organizations (i.e. APA). You may register for these if interested. You may add CEUs at any time by clicking "My CEUs" in the navigation bar. *Note: adding these modules will cost you money**
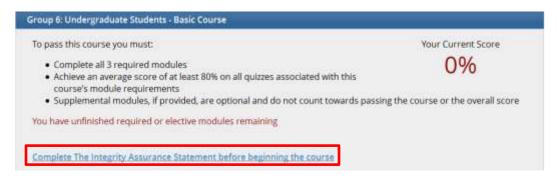
How to complete modules:

- Once you register for the program, there will be tabs for each affiliation you registered for (i.e. University of New Haven, APA, etc…). Select the appropriate RCR for the group chosen (undergraduate page shown for example).

- If desired, complete the pre-assessment

- Before continuing, you must complete the Assurance Statement

- Complete each required module. The modules must be completed in order, but may be stopped and resumed at any point.

- Each module will present you with material to read, and possibly videos to watch or case studies to review. Please thoroughly study the material presented.

- At the end of each module, there will be a quiz consisting of a few questions. Each quiz must be passed to successfully complete the training.

- Once you have completed the required modules, you are encouraged to take any supplemental modules.