University of New Haven Honors Program

**Application for Funds in Support of Honors Thesis Research**

**Student Name**: Click here to enter text.

**Project Title**: Click here to enter text.

**Department**: Click here to enter text.

**ITEMIZED BUDGET (limit $150.00)**: If you are requesting funds for thesis support, include a document detailing what you are requesting on the online application. Students are eligible for up to $150 in thesis support funding, but may be able to receive more depending on the availability of funds. On your request, be sure to include:

• A list each resource or service for which you are requesting funds  
• The cost of each  
• A brief explanation why each is necessary for completion of your Honors Thesis  
• If you have research expenses that will not be covered by $150.00, please also list separately, including the cost of each.

Note:  
• The Honors Program encourages academic departments to contribute funds in support of their students’ research. Please have the Chair of your department review this application for funds and indicate in the space below the amount of funding the department will contribute.

• Upon approval, students should make all purchases via their lab or department. Only items that have to be purchased in-person may be bought personally.

• Resources already in the possession of the University of New Haven that are regularly available for student use may not be included in the budget. Your budget may not include printed materials that may be accessed through the University of New Haven Library or through Interlibrary Loan.

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**Total requested amount**: Click here to enter text.

**Total amount contributed by the department**: Click here to enter text.

**Total amount requested from the Honors Program**: Click here to enter text.

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| --- | --- | --- |
| Signature of Student | Date | Name (Printed) |
| Signature of Thesis Advisor | Date | Name (Printed) |
| Signature of Department Chair | Date | Name (Printed) |
| Signature of Honors Program Director | Date | Name (Printed) |

***DEADLINE*: March 15th for those graduating in December; October 15 for those graduating in May.**

Once approved, thesis research supplies\* should be ordered through University Laboratory Managers:  
  
**Sandra Hartman-Neumann, Department of Biology and Environmental Science, Lab Manager**  
[shartmanNeumann@newhaven.edu](mailto:shartmanNeumann@newhaven.edu)  
  
**Forensic Science Department, Lab Manager**TBD  
  
**Michele Berman, Chemistry and Chemical & Biomedical Engineering, Lab Manager**  
[mberman@newhaven.edu](mailto:mberman@newhaven.edu)

*\* For those departments without a Laboratory Manager, the Honors Program can assist with the ordering of supplies.*